

Application Checklist
(To be attached along with application form)

Date:

Center:

Name of Candidate:

Institute:

Program:

Following are the broad heads as annexure to the application form. Each separate category as an annexure must be accompanied by the correspondence attachments. Each annexure should have a cover stating that all documents as per category are mentioned and checked.

	Verifier 1(Student)		Verifier 2(Center)		Verifier 3(Institute)	
Photograph	Y	N	Y	N	Y	N
Educational Records						
(1). 12 th Mark Sheet	Y	N	Y	N	Y	N
(2). Graduation Mark Sheet	Y	N	Y	N	Y	N
(3). Graduation Percentage						
(4). Post Graduation Mark Sheet	Y	N	Y	N	Y	N
Employment Records						
(1). Professional Experience Certificates (certificate should indicate no. of years of working as per required)	Y	N	Y	N	Y	N
(2). Years of Experience (as per enclosed certificates)						
(3). Current Pay Slip Attached/ Certificate from Current Employer (as a proof of currently working - Specifically Mentioning Date)	Y	N	Y	N	Y	N
Statement of Purpose Attached	Y	N	Y	N	Y	N

Verifier 1 [Name]	Verifier 2 [Name]	Verifier 3 [Name]

Please Note:

1. The Application Checklist is to be attached on top of the Application Form along with all requisite documents before submission.
2. Incomplete application or False Information in the application is liable to be rejected.